

# Application for Simple Wedding Ceremony at Little Cove or Foreshores

(Strictly 2hrs only)

To book your Wedding or Special Event please submit completed application form along with the applicable fee.

**Confirmation of booking:** Payment of fees applicable to this application need to be received within seven (7) days. Booking within 7 days of the event will need to be paid in full at time of application.

## 1. APPLICANT DETAILS

Applicants Name:	<input type="text"/>
Address:	<input type="text"/> <input type="text"/>
Postal Address:	<input type="text"/> <input type="text"/>
Phone:	P: <input type="text"/> M: <input type="text"/> F: <input type="text"/>
Email:	<input type="text"/>
Contact Person (if different from applicant):	<input type="text"/>
ABN (if applicable):	<input type="text"/>

## 2. PROPOSED EVENT DETAILS

Date & Day of Event:	<input type="text"/>
Set up time:	<input type="text"/>
Pack up time:	<input type="text"/>
Type of event:	<input type="text"/>
Number of guests:	<input type="text"/>
Name of Area (see map):	<input type="text"/>

### OFFICE USE

If vehicle or horses being taken to the beach – forward application to EHO's for approval.

Hire Fee (T179): \$	Date:	Receipt No:	CSO:
<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque	<input type="checkbox"/> EFTPOS	MagiQ No:

### 3. VEHICLES AND EQUIPMENT

Will a vehicle or horse etc be taken onto the beach?:

Yes  No

Note: bringing a vehicle or a horse etc. onto the beach is subject to separate approval.

If Yes, provide details:

Will you be using structures or equipment?

Yes  No

If Yes, provide details:

### 4. FEE CALCULATION

Basic Wedding Ceremonies – Little Cove & Foreshores (2hr block only)

\$

### 5. DECLARATION

I /we agree to the terms and conditions and make application to conduct the prescribed activity outlined in this form.

Print Name:

Signature:

Dated:

#### ***Douglas Shire Council – Information Privacy Statement***

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the Local Government Act 2009. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law

**Conditions of Approval:**

- For Little Cove and Council Foreshores the booking is strictly a 2 hour maximum hire period unless otherwise stated by Council
- The approval holder is to ensure that the use or activity authorised under the approval does not cause a nuisance.
- The approval holder is to take specific measures to protect the safety of persons who may be involved in, or affected by, the use or activity authorised under the approval.
- The approval holder is required to remove any rubbish created by the use or activity, and to ensure that the area used is kept in the same condition as before the use or activity commenced.
- Where the Council incurs costs or expenses in rectifying any damage caused or contributed to by the approval holder or by the conduct of the approved use or activity, the approval holder will pay the amount of those costs or expenses to the Council.
- The approval holder will use the venue for the use/activity stated on the approval and for no other use/activity.
- The use or activity authorised under the approval is restricted to the specified days and times.
- The approval holder will ensure that no glass or glass receptacles will be used at the venue on the date required.
- All electrical cords, fittings, switches and other electrical equipment must comply with the appropriate Australian Standards and display a current electrical test tag.
- The approval holder is responsible for the security of the venue and the security and safety of any property of Council in or around the venue.
- The equipment and structures at Little Cove is limited to 30 single seats, 1 table and 1 aisle runner.
- The approval holder will observe, perform and fulfil all the requirements of Council's Policies and Local Laws not limited to but including noise and waste.
- The amenity of residents is not to be disturbed or adversely impacted upon whether by noise or any other manner.  
*Advisory comment:* if a Police Officer is reasonably satisfied there is excessive noise as a result of activities associated with the approval, it will be deemed as a breach of an approval condition.
- Site set up and pack down is not to commence before 7.00am on weekdays and 9.00am on weekends. **All amplified music** is to cease by 10.00pm and packing up of equipment on parks, reserves and foreshores is to be completed by 11.00pm.
- No amplified music is permitted at Little Cove.
- The approval holder is required to obtain any other necessary approval, lease, licence or permit under any other Local Law, Act or Regulations that is required for the use or activities.
- The approval holder is to carry the approval during the use or activities and is to produce the approval for inspection on demand by an authorised person.
- Council reserves the right to terminate the event, either before or during the event, if the approval holder is in breach of the terms of this approval.
- Council reserves the right to cancel any park, reserve, foreshore or sports field booking at any time for any reason including safety aspects of the location. If a cancellation occurs, Council will endeavour to inform the approval holder and a refund of any fees paid may be negotiated with Council.

# Port Douglas Locality Map



